



Montgomery County
Commissioner Precinct 1
510 Hwy 75 N, Willis, TX 77378
936-539-7815

Culvert Installation Policy

Effective April 1, 2024

For Homebuilders:

Montgomery County Precinct 1 will set culverts for non-business property owners only. If you are installing a culvert for a rental home, or for a home you are building to sell, you will be considered a homebuilder.

You must install your own culvert and have the Precinct inspect it before you cover it up. If you do not have engineered plans, you will need to contact the Precinct office to determine the required pipe size before beginning work.

For Property Owners:

Montgomery County Precinct 1 will set culverts for non-business property owners only. If you are installing a culvert for a rental home, or for a home you are building to sell, you will be considered a homebuilder.

Property owners are limited to no more than four culvert installations per year. To have a culvert installed at your property, contact the Commissioner Precinct 1 Office at 936-539-7815 to request service. Prior to calling, you will need to mark the location where you want the culvert to go, marking both sides of the drive using stakes, flags or marking paint. It is okay to mark with paint along the edge of the street. The driveway location must be on a county-maintained road. We will need your name, street address, telephone number, e-mail, and type and length of culvert to be installed in order to issue a service request for the culvert install. **If you do not have an address yet**, call the Montgomery County Emergency Communication District at 936-523-5911 and they will assign an address to your property. They will need to know the street name in front of your property and the legal description (subdivision, block, lot number). The maximum pipe length that we will install is 30'. All culverts longer than 30' must be installed by a contractor or property owner. For existing culverts, Precinct 1 may install 10' extensions.

Commissioner Precinct 1 sells corrugated plastic pipe and backfill material needed for all culvert installs. If you already have the correct size pipe in your possession or wish to purchase your pipe elsewhere, our office will install it for you at the cost of the backfill materials needed. Our office will not install damaged or deteriorated pipe. Culverts may be concrete, corrugated metal, heavy wall steel, or corrugated plastic. If you choose to use a concrete culvert, be sure to let Precinct 1 know so we can bring the appropriate backfill material and equipment needed.

Payments:

Acceptable forms of payment are: CASH, *CHECK *personal checks will have a 5-day waiting period until payment is cleared before any work is done, MONEY ORDER, CASHIERS CHECK, **CREDIT CARD

**payments made with credit cards include a 2.9% + \$1.00 service fee.

Payments can be made in office at 510 Hwy 75 N, Willis, TX 77378 or by phone at 936-539-7815 with credit card.

Residential Culvert Install Process:

